

School-Level Communicable Disease Management Plan

For School Year 2023-2024



School/District/Program Information

District or Education Service District Name and ID: Culver School District 4 District ID: 2050

School or Program Name: Culver School District

Contact Name and Title: Stefanie Garber, Superintendent

Contact Phone: 541-546-2541 Contact Email: sgarber@culver.k12.or.us

Table 1.



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

School District Communicable Disease Management Plan
[OAR 581-022-2220](#)

Communicable Disease Management Plan:

https://www.culver.k12.or.us/sites/culver.k12.or.us/files/JHCC%20-%20Communicable%20Disease%20-%20Students_0.pdf

<https://www.culver.k12.or.us/sites/culver.k12.or.us/files/JHCC-AR%20-%20Communicable%20Diseases%20-%20Student.pdf>

https://www.culver.k12.or.us/sites/culver.k12.or.us/files/GBEB%20-%20Communicable%20Diseases%20-%20Staff_0.pdf

https://www.culver.k12.or.us/sites/culver.k12.or.us/files/GBEB-AR%20-%20Communicable%20Diseases%20-%20Staff_0.pdf

<https://www.oregon.gov/ode/students-and-family/healthsafety/Documents/Updated%20CD%20Guidance.pdf> (Page 8-10)

*See OHA Communicable Disease Guidance for Schools:

<https://www.oregon.gov/ode/students-and-family/healthsafety/Documents/Updated%20CD%20Guidance.pdf>

* Illness Protocol, page 13

*Transmission Routes and Prevention Measures, Appendix II

*Guidelines for Handling Body Fluids, Appendix IV

Exclusion Measures

Exclusion of students and staff who are diagnosed with certain communicable diseases.

[OAR 333-019-0010](#)

<https://www.oregon.gov/ode/students-and-family/healthsafety/Documents/Updated%20CD%20Guidance.pdf> (Page 15-24)

https://www.culver.k12.or.us/sites/culver.k12.or.us/files/JHCC%20-%20Communicable%20Disease%20-%20Students_0.pdf

<https://www.culver.k12.or.us/sites/culver.k12.or.us/files/JHCC-AR%20-%20Communicable%20Diseases%20-%20Student.pdf>

https://www.culver.k12.or.us/sites/culver.k12.or.us/files/GBEB%20-%20Communicable%20Diseases%20-%20Staff_0.pdf

https://www.culver.k12.or.us/sites/culver.k12.or.us/files/GBEB-AR%20-%20Communicable%20Diseases%20-%20Staff_0.pdf

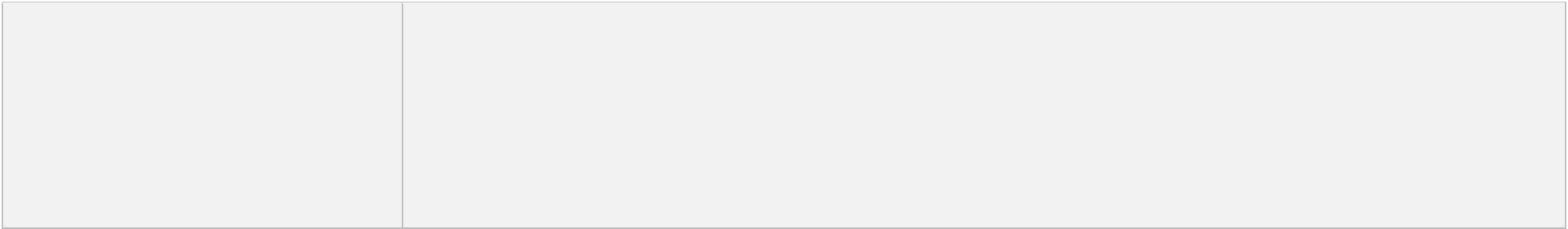
Isolation Space:

[OAR 581-022-2220](#)

Management Plan includes the following:

	<p>*Exclusion and isolation for sick students and staff identified at the time of arrival or during the school day.</p> <p>*When requested, information will be provided regarding access to available resources through Jefferson County Public Health.</p> <p>*Parents will safely transport anyone who is sick to their home or to a healthcare facility.</p> <p>*Adherence to school exclusion processes as laid out in ODE's Communicable Disease Guidance for Schools.</p> <p>*Involvement of the school nurse, Jefferson County Public Health (JCPH), and/or staff with related experience in development of protocols and assessment of symptoms.</p>
<p>Emergency Plan or Emergency Operations Plan OAR 581-022-2225</p>	<p>https://www.culver.k12.or.us/sites/culver.k12.or.us/files/JHC%20-%20Student%20Health%20Services%20and%20Requirements%200.pdf</p> <p>https://www.culver.k12.or.us/sites/culver.k12.or.us/files/JHCC%20-%20Communicable%20Disease%20-%20Students%200.pdf</p> <p>https://www.culver.k12.or.us/sites/culver.k12.or.us/files/JHCC%20-%20Communicable%20Disease%20-%20Students%200.pdf</p> <p>https://www.culver.k12.or.us/sites/culver.k12.or.us/files/JHCC-AR%20-%20Communicable%20Diseases%20-%20Student.pdf</p>
<p>Mental Health and Wellbeing Plans such as those prepared for Student Investment Account (optional)</p>	<p><i>Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of a communicable disease outbreak.</i></p> <p>Culver School District is committed to promoting educational systems that support every child's identity, health and well-being, beauty, and strengths while adhering to principles updated to reflect the current context:</p> <ul style="list-style-type: none"> · Ensure safety and wellness. Prioritizing basic needs such as food, shelter, wellness, supportive relationships and support for mental, social, and emotional health of students and staff. · Center health and well-being. Acknowledging the health and mental health impacts of the past two years, commit to creating learning opportunities that foster creative expression, make space for reflection and connection, and center on the needs of the whole child rather than solely emphasizing academic achievement. · Mental health services will be provided on-site by a local county mental health service provider five days per week during the 2023-2024 school year.

	<ul style="list-style-type: none"> · Cultivate connection and relationship through quality learning experiences and deep interpersonal relationships among families, students and staff. <p>Additionally, Culver School District is committed to promoting educational systems that support every child's identity, health and well-being, beauty, and strengths while adhering to principles updated to reflect the current context:</p> <ul style="list-style-type: none"> · Center health and well-being. Acknowledging the health and mental health impacts of the past 2 years, commit to creating learning opportunities that foster creative expression, make space for reflection and connection, and center on the needs of the whole child rather than solely emphasizing academic achievement. <p>* Cultivate connection and relationship. Reconnecting with one another after two years of disruption can occur through quality learning experiences and deep interpersonal relationships among families, students and staff.</p> <ul style="list-style-type: none"> · Prioritize equity. Promote educational systems that support every child's identity, health and well-being, beauty, and strengths as well as promote culturally sustaining and revitalizing educational systems that support every child. <ul style="list-style-type: none"> · Innovate. Returning to school is an opportunity to improve teaching and learning by iterating on new instructional strategies, rethinking learning environments, and Culver School District is investing in creative approaches to address unfinished learning & sustain continuous learning. <p>https://www.culver.k12.or.us/sites/culver.k12.or.us/files/JHH%20-%20Student%20Suicide%20Prevention.pdf</p> <p>https://docs.google.com/document/d/1GrMa4fvx7C7M34v9zbFy5m0LgPR4bNywUEMEu20qfFI/edit?usp=sharing</p>
<p>Additional documents reference here:</p>	<p>N/A</p>



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> ● Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. ● In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. ● Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 	Scott Novelli/Principal CHS Brad Kudlac/Principal CMS Cassandra Loreda/CES	Stefanie Garber/Superintendent

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
School Safety Team Representative <i>(or staff member knowledgeable about risks within a school, emergency response, or operations planning)</i>	<ul style="list-style-type: none"> ● Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. ● Leads debrief communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	Kara Nielsen/District Nurse Jeff Jordan/District Facilities Director	Stefanie Garber/Superintendent
Health Representative <i>(health aid, administrator, school/district nurse, ESD support)</i>	<ul style="list-style-type: none"> ● Supports building lead/administrator in determining the level and type of response that is necessary. ● Reports to the LPHA any cluster of illness among staff or students. ● Provides requested logs and information to the LPHA in a timely manner. 	Kara Nielsen, District Nurse	Stefanie Garber/Superintendent
School Support Staff as needed <i>(transportation, food service, maintenance/custodial)</i>	<ul style="list-style-type: none"> ● Advises on prevention/response procedures that are required to maintain student services. 	Jodi Henry/HR Director Jeff Jordan/Facilities Director	Stefanie Garber/Superintendent

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
<p>Communications Lead <i>(staff member responsible for ensuring internal/external messaging is completed)</i></p>	<ul style="list-style-type: none"> ● Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. ● Shares communications in all languages relevant to the school community. 	<p>Stefanie Garber/Superintendent</p>	<p>Kara Nielsen/District Nurse Jodi Henry/HR Director</p>
<p>District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i></p>	<ul style="list-style-type: none"> ● Has responsibility over communicable disease response during periods of high transmission in the community at large. May act as school level support to Building lead/Administrator activating a scaled response. ● Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	<p>Stefanie Garber/Superintendent</p>	<p>Jodi Henry/HR Director</p>
<p>Main Contact within Local Public Health Authority (LPHA)</p>	<ul style="list-style-type: none"> ● Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. ● Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	<p>Kara Nielsen/District Nurse</p>	<p>Stefanie Garber/Superintendent</p>
<p>Others as identified by team</p>	<p>N/A</p>		



Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

<https://www.culver.k12.or.us/sites/culver.k12.or.us/files/JF-JFA%20-%20Student%20Rights%20and%20Responsibilities.pdf>

https://www.culver.k12.or.us/sites/culver.k12.or.us/files/JFC%20-%20Student%20Conduct_0.pdf

<https://www.culver.k12.or.us/sites/culver.k12.or.us/files/files/Student%20Rights%20and%20Responsibilities%2022-23.pdf>



Suggested Resources:


Table 3.

Centering Educational Equity

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

OHA/ODE Recommendation(s)	Response:
<p>Describe how you will ensure continuity of instruction for students who may miss school due to illness.</p>	<p>A Positive Intervention Behavior Support (PBIS) and/or Response to Intervention (RTI) team at the school level can encompass many of the important interventions and practices that can impact absenteeism, either caused by illness or other issues. Key elements of the RTI process include:</p> <ul style="list-style-type: none"> *A data system to allow daily access to attendance and related data sources; *Universal screening to determine which students need support; *Cross-sector team-based problem-solving; *Continuous progress monitoring for students needing additional support; *Schoolwide and individualized data-based decision-making; *Coaching/specialist support; *Homework club; *Intensifying levels of intervention support; *Addressing barriers, e.g., transportation needs, etc.
<p>Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.</p>	<p>Each school will have a Student Study Team that meets every other week to address social-emotional, academic, and/or behavior needs that arise for students needing differentiated or additional support. A plan of support for each student will be developed.</p>
<p>Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.</p>	<p>Each school will have a Student Study Team that will review students of concern and develop a plan of support which may include minor interventions, Personal Education Plan, 504, or other such support as deemed necessary.</p> <p>Due to our small size, schools are able to accommodate every single student as needed individually.</p>

OHA/ODE Recommendation(s)	Response:
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	<p>Train all staff of these protocols during Inservice Week 2023 and then update quarterly or more often as needed.</p> <p>The Administrative Team will review needs monthly.</p>



Section 3. Communicable Disease Outbreak Prevention and Response:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school’s approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.


	<p>Suggested Resources:</p> <ol style="list-style-type: none"> 1. Communicable Disease Guidance for Schools which includes information regarding: 2. Symptom-Based Exclusion Guidelines (pages 8-12) 3. Transmission Routes (pages 29-32) 4. Prevention or Mitigation Measures (pages 5-6) 5. School Attendance Restrictions and Reporting (page 33) 6. CDC Guidance for COVID-19 Prevention in K-12 Schools 7. Supports for Continuity of Services
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Table 4.

Communicable Disease Mitigation Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	<p><i>CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. Please include whether your school will offer COVID-19 vaccine clinics or notices about where to access vaccines in your community. Shots are required by law for children in attendance at public and private schools, preschools, child care facilities, and Head Start programs in Oregon. Nearly every place that provides care for a child outside the home requires shots or a medical or nonmedical exemption to stay enrolled. CSD will not provide vaccine clinics at the school. Requests for vaccines will be directed to Jefferson County Public Health.</i></p>
Face Coverings	<p>Face coverings will be made available.</p> <p>Students:</p> <ul style="list-style-type: none"> ● Students are not required to have a face covering when they enter any building. ● If students choose to wear a face covering, they will be fully supported in this choice. ● The district will have masks available for students to wear if they choose to. <p>Staff:</p> <ul style="list-style-type: none"> ● Staff members are not required to have a face covering on when they enter any building. ● If staff choose to wear a face covering, they will be fully supported in this choice. ● The district will have masks available for staff to wear if they choose to.
Isolation	<p>Management Plan includes the following:</p> <ul style="list-style-type: none"> · Exclusion and isolation for sick students and staff identified at the time of arrival or during the school day. <p>* When requested, information will be provided regarding access to resources through Jefferson County Public Health (JCPH).</p> <ul style="list-style-type: none"> · Parents will safely transport anyone who is sick to their home or to a healthcare facility. · Adherence to school exclusion processes as laid out in ODE's Communicable Disease Guidance for Schools. · Involvement of the school nurse, Jefferson County Public Health (JCPH), and/or staff with related experience in development of protocols and assessment of symptoms.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Symptom Screening	https://www.oregon.gov/ode/students-and-family/healthsafety/Documents/Updated%20CD%20Guidance.pdf (Page 13)
COVID-19 Diagnostic Testing	<p>* When requested, information will be provided regarding access to resources through Jefferson County Public Health (JCPH).</p>
Airflow and Circulation	<p>Culver School District will follow the following to the extent possible to promote effective ventilation and improve the indoor air quality in schools by:</p> <ul style="list-style-type: none"> · Increasing the amount of fresh outside air that is introduced into the system; · Exhausting air from indoors to the outdoors; and · Cleaning the air that is recirculated indoors with effective filtration methods to remove virus-containing particles from the air. · Increase outdoor ventilation of clean air into indoor spaces. · Consider conducting some activities, meals, and classes outside when reasonable. · Consider the use of fans to help move indoor air out open windows. · Operate and maintain local exhaust ventilation systems in kitchens or cooking areas when these spaces are occupied. * Inspect HVAC systems to determine if operating/ working properly and provide acceptable indoor air quality.
Cohorting	<p>Cohorts will be established but not implemented. Cohorts refer to establishing a consistent group of students who stay together for a significant portion of the school day. To the extent possible students will operate in cohorts for their school day.</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
	<p>Elementary School:</p> <ul style="list-style-type: none"> ● Cohorts are divided into K/1st grades, 2nd/3rd grades and 4th/5th grades for recess & lunch. <p>Middle School:</p> <ul style="list-style-type: none"> ● Cohorts are divided into three cohorts per grade level. <p>High School:</p> <ul style="list-style-type: none"> ● Cohorts are divided into a 9th/10th grade cohort and an 11th/12th grade cohort.
Physical Distancing	Per CDC guidance August 2022, we will not focus on physical distancing.
Handwashing	<p>Soap & water and hand sanitizer are available to all staff members and students.</p> <p>Elementary School will be encouraged to wash/sanitize hands:</p> <ul style="list-style-type: none"> ● As students enter the elementary school and prior to going to their first class ● Before lunch ● After lunch ● After bathroom breaks ● After recess, prior to returning to classroom ● Prior to getting on the bus to return home in the afternoon <p>Middle School will be encouraged to:</p> <ul style="list-style-type: none"> ● As students enter the middle school and prior to going to their first class ● Before lunch ● After lunch ● After bathroom breaks ● Prior to getting on the bus to return home in the afternoon <p>High School will be encouraged to:</p> <ul style="list-style-type: none"> ● As students enter the high school and prior to going to their first class

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
	<ul style="list-style-type: none"> ● Before lunch ● After lunch ● After bathroom breaks ● Prior to getting on the bus to return home in the afternoon
Cleaning and Disinfection	<p>Cleaning & Disinfecting:</p> <p>As per the Operations and Facilities Director established protocols, to maintain a clean and comfortable learning environment.</p>
Training and Public Health Education	<p>Share with Classrooms:</p> <p>https://www.oregon.gov/ode/students-and-family/equity/SchoolSafety/Documents/Families%2C%20Parents%2C%20%26%20Caregivers%20Pathway.pdf</p> <p>Publish Illness Protocol and share with all parents.</p> <p>See OHA Communicable Disease Guidance for Schools: Appendix A</p>

PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

INSERT THE LINK where this plan is available for public viewing.

Date Last Updated: **August 25, 2023**

Date Last Practiced: **06/14/2023**