

CULVER SCHOOL DISTRICT  
**INTENT TO FILE  
FOR A GRANT**

The Culver School District Board encourages employees to apply for additional resources to enhance district programs. Staff members who desire to apply for a grant are required to complete an "Intent to File" Form. Grant proposals for external funds from private sources need to be submitted to the Building Principal for evaluation and approval prior to applying for the funds. **Copies of all information and completed forms pertaining to this grant must be filed in the Business Office prior to submitting application.** If the grant is awarded, forward a copy of the award letter to the business office.

Name(s) of applicant(s): \_\_\_\_\_

Name of grant and grant time period: \_\_\_\_\_

Name of grantor, donor, etc: \_\_\_\_\_

Who is responsible for implementation of this grant? \_\_\_\_\_

Amount requested: \_\_\_\_\_

Description of grant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are there restrictions on the use of the funds provided through this grant?  No  Yes If yes, what are the restrictions?

\_\_\_\_\_  
\_\_\_\_\_

Does this grant obligate the District in any way?  No  Yes If yes, what are the terms of the agreement?

\_\_\_\_\_  
\_\_\_\_\_

I understand that the Board reserves the right to reject funds associated with any grant that has been approved.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Building Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only:
Approved by the Culver School Board By Resolution: _____ (Meeting Date)