



**CULVER SCHOOL DISTRICT NO. 4**  
**BOARD OF DIRECTORS REGULAR MEETING – OFFICIAL MINUTES**  
**NOVEMBER 8, 2017**

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<b>BOARD OF DIRECTORS:</b>	Mike Knepp, Chair, Dave Slaght, Vice-Chair Bob Buckner, Scott Leeper
<b>STAFF:</b>	Stefanie Garber, Superintendent Jamie Burleigh, Business Manager Pam Halbert, Board Secretary Michelle Zistel, Brad Kudlac
<b>MEDIA:</b>	None

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**A. Call to Order/Flag Salute**

Chair, Mike Knepp opened the meeting with the flag salute at 6:35 p.m.

**B. Approval of Agenda**

**Motion:** D. Slaght moved to approve the agenda as presented; S. Leeper seconded.  
Motion passed unanimously, 4-0.

**C. Communications**

- 1) Hearing of Patrons –None.
- 2) Student Report – Caitlyn Duff and Margie Beeler reported on Breast Cancer Awareness and Red Ribbon Week activities. They are gearing up for the annual food drive for our community. There are two new clubs being proposed at the high school: Robotics and GSA. Volleyball team placed 2<sup>nd</sup> in the State!
- 3) Business Manager Report  
J. Burleigh presented and reviewed the current financial statement. In addition to actual figures, she is showing the percentage of income and expenses as we move through the school year. She gave an explanation for the credit being shown under the Support-Supplies expenditure line.
- 4) Administrator Reports
  - a) Michelle Zistel provided the board with a comparison report for the English Learner Language program for the 2015-16 school year. It's frustrating to all that the report is two years old and does not show the results of the improvements the district has been making.
  - b) Brad Kudlac shared that Culver has received a \$12,000 CTE grand for the Ag department and \$2,000 CTE grant for the business department. He is expecting CTE to be expanding in Central Oregon and cited statistic from Central Oregon Community College – '100% of their Computer Science graduates in June 2017 received local job offers at a starting salary of \$80K or higher.' He further reported that Measure 98 funds from the state are being used to support a high school teacher salary and part of the new Ed Options program.
  - c) Josh Davis was absent because he was conducting a Future Pathways meeting with 8<sup>th</sup> and 9<sup>th</sup> grade parents and students.
  - d) Superintendent Garber reported on the annual Oregon School Report Card data (attached).

**D. Consent Agenda**

(Items of a routine and non-controversial nature are placed on the Consent Agenda to be acted on with a single vote and to allow the board to spend maximum time on less routine items and issues. Any Board Member may request that an item be withdrawn from the Consent Agenda and be placed at the end of the Business Agenda. Prior to voting on the consent agenda, any board member may also request clarification about Consent Agenda items without moving them to the Business Agenda.)

- 1) Approval of Board Meeting Minutes (September 13, 2017)
- 2) Approval of Monthly Personnel Report

**O V E R . . . .**



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**Motion:** S. Leeper moved to approve the consent agenda as presented; B. Buckner seconded. Motion passed unanimously, 4-0.

**E. Business Agenda**

- 1) OSBA elections: Patti Norris for Board of Directors Position 3, Cheri Helt for Legislative Policy Committee Position 3 and Resolution 1 to reorganized the OSBA to a non-profit corporation and adoption of the proposed 2017 bylaws. Board Chair reminded board members they have been represented by the above two ladies in recent years and most have met them at other OSBA functions. They seem to be doing well for our region. The reorganizational change would give the board better protection and some tax advantages as well.  
**Motion:** S. Leeper moved to approve the above two nominations above and a positive vote for the restructure of OSBA including the new bylaws as presented; D. Slaght seconded. Motion passed unanimously, 4-0. The Board Secretary was directed to enter this vote on the OSBA website on behalf of the board.
- 2) OSBA Fall Retreat Report from Mike Knepp included the election above, the extra emphasis being placed on improving graduation rates in the state, including Measure 98 funding as talked about earlier.
- 3) Review the Board Goals Action Plan. Mrs. Garber presented an updated draft and board members agreed to review and discuss at the next meeting.
- 4) Policy Update Packet #1:
  - AC Non-Discrimination
  - AC-AR Discrimination Complaint Procedure
  - IGBBC Talented & Gifted – Programs and Services
  - JGAB Use of Restraint and Seclusion
  - KL Public Complaints
  - KLD Complaints About District Personnel - **Delete**
  - KLD-AR Complaints About District Personnel - **Delete**
- 5) Policy Update Packet #2
  - BDDH Public Comment At Board Meetings
  - CCG Evaluation of Administrators
  - GCN/GDN Evaluation of Staff
  - EBBB Injury/Illness Reports
  - JHF Student Safety
  - GBEB Communicable Diseases – Staff
  - JHCC Communicable Diseases – Students
  - GCA License Requirements**Motion:** B. Buckner moved to approve Policy Update Packet #1 and #2 as presented; S. Leeper seconded. Motion passed unanimously, 4-0.
- 6) Policy Update Packet #3 – will be scheduled for a second reading in December.
  - BA Board Goals
  - GCDA/GDDA Criminal Records Checks/Fingerprinting
  - IICC Volunteers
  - IGBA Students with Disabilities – Child Identification Procedures
  - IGBAG-AR Special Education – Procedural Safeguards
  - IGBAH Special Education – Evaluation Procedures
  - IGBAJ Special Education – Free Appropriate Public Education (FAPE)
  - IGBAJ-AR Special Education – Free Appropriate Public Education (FAPE)