

# Culver School District 4J

Code: EBCD  
Adopted: 07/01/03  
Revised: 04/18/06

## Emergency Closures\*\*

The Board authorizes the Superintendent to close district schools, to delay the beginning of schools, or to dismiss schools early in the event of hazardous weather or other emergencies that threaten the health and/or safety of students and staff. Because public education is important, schools should be maintained at normal levels except under extreme circumstances. Schools may not be closed to avoid inconvenience. While it may be prudent to excuse all students from attending school, to delay the opening hour, or to dismiss students early, the administration has a duty to see that as much administrative, supervisory, and operational activity as possible is continued. If hazardous or emergency conditions do not affect all schools, only those schools affected may be closed.

In the event of changing weather conditions, the Superintendent may delay the opening of school on affected days by one hour or by one-half day to avoid hazardous road conditions.

Students, parents, and the school staff will be informed of any decision to close schools or dismiss early by announcement over Central Oregon radio and TV stations.

Certified and classified school personnel attendance will be according to the terms of the written agreement between the district and appropriate association.

When schools are closed for emergency reasons, all activities will be cancelled unless specifically exempted by the Superintendent.

The Board authorizes the office of the Superintendent to develop rules/procedures to govern emergency closures.

When hazardous weather or emergency conditions exist or are reliably predicted, the Superintendent or his/her designee shall make the decision to close a school or schools after considering the following factors:

1. Weather and/or hazardous conditions, both existing and predicted.
2. Driving, traffic, and parking conditions affecting school and private transportation.
3. Inability of school staff to report for duty that might result in inadequate supervision of students.
4. Actual occurrence or imminent possibility of emergency and hazardous conditions, and the predicted duration of the dangerous or emergency conditions.
5. Seriousness of the hazardous or emergency conditions as judged by the local traffic, safety, weather and school authorities.

Specific procedures for school closure due to hazardous weather or traffic conditions are as follows:

1. The district transportation supervisor shall determine if hazardous weather or traffic conditions exist after conducting a driving test on roads, and consulting with local traffic authorities prior to 6:00 a.m. on affected days.

2. The Superintendent or his/her designee shall be informed of the hazardous weather or emergency conditions and be provided description of the conditions and reasons for closing schools. The Superintendent or his/her designee shall then make the decision.
3. A decision to close or delay the opening of school will be announced as follows:
  - a. The Superintendent will immediately initiate the district's emergency closure phone tree, inform district administrators and supervisory personnel, then inform Central Oregon radio stations and KTVZ TV Channel 21 and 5 to authorize the school closure announcement.
  - b. Principals and/or those responsible for activities will notify other schools or agencies affected by the school closure.

END OF POLICY

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**Legal Reference(s):**

[OAR 437-002-0360](#)

[OAR 437-002-0377](#)

[OAR 581-022-1420](#)

[OAR 581-022-1620](#)

[OAR 581-053-0002](#)

**Cross Reference(s):**

EEAC – School Bus Safety Program